

## IPNLF Role Description:

**Role Title** Project Manager, Indonesia

**Location** Jakarta, Indonesia

**Salary** Based on experiences

**Working Hours** 5 days per week

**Contract term** Fixed-term 12 month contract, with intent to extend  
(subject to performance and funding).

**Responsible to** Southeast Asia Director of IPNLF

**Responsible for** Collaboration between IPNLF (<http://www.ipnlf.org>)  
and AP2HI (<http://www.ap2hi.org>)

To apply or enquire about this role please contact [elsabe.crockart@ipnlf.org](mailto:elsabe.crockart@ipnlf.org)  
with a succinct CV and cover letter, by 18 February 2020.

### Introduction to IPNLF

The International Pole & Line Foundation (IPNLF) works to develop, support and promote socially and environmentally responsible pole-and-line and handline tuna fisheries around the world. IPNLF's ambition is to contribute to thriving coastal fisheries, including the people, communities, businesses and seas connected with them.

As a hub for sustainably-minded organisations, we use the influence of the market to forge change through practical fishery projects and stakeholder cooperation. IPNLF membership is open to organisations involved in the one-by-one caught tuna supply chains. Allied with [our Members](#), IPNLF demonstrates the value of one-by-one caught tuna to consumers, policymakers

and throughout the supply chain. We work across science, policy and the seafood sector, using an evidence-based, solutions-focused approach with guidance from our [Scientific & Technical Advisory Committee](#) and [Board of Trustees](#).

**International Pole & Line Foundation** 7-14 Great Dover  
Street, London, SE1 4YR, United Kingdom Registered  
charity no. 1145586

## **IPNLF's Vision**

**We are committed to a future where coastal fisheries, and the communities and seas that they are part of, thrive.**

This is our aspiration of how society could or should be in the future. It is big and it is not something we can achieve on our own. It guides our work; and we believe it can be achieved if enough projects/organisations share the vision and work towards it.

Our Vision succinctly states the benefit we are aiming for and main beneficiaries – it is intended to be compelling and emotive to our stakeholders. In choosing the language for the Vision we hope to have encompassed the over-arching driver for our work.

We work for the benefit of:

- Coastal fisheries: meaning both the people involved in the fishery (including local communities and connected supply chain operators) and the fish (marine life/ecosystems).
- In order to help create a future where they thrive (note, the word thrive is intentionally not defined here but implies traits such as: prosperity, well-being, health, success, and flourishing).

## **IPNLF's Overall**

## Mission

We are an international charity working across science, policy and the seafood sector. We use the influence of the market to develop and demonstrate the value of one-by-one caught tuna for thriving coastal fisheries, and the people and seas connected with them.

Our Mission is the particular way in which our organisation intends to make a contribution towards our Vision.

Note that our mission statement does not explicitly say the words sustainable or equitable, social/ economic/ environmental as these are implied in the larger framing of 'value' and 'thriving'.

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**Overall Purpose** The Project Manager will provide support to the Southeast Asia Director to develop IPNLF's work in-line with its strategy and corporate targets, seeking new programmes and research opportunities, and ensuring all current projects are delivered on-time and within budget, and will contribute to further strengthening the financial viability of the organisation.

### **Responsibilities and Activities, include:**

- Works with and reports to the Southeast Asia Director and Managing Director of IPNLF;
- Assists in managing existing IPNLF projects in Southeast Asia;

- Supports the development of new programme opportunities;
- Collaborates with the industry association, AP2HI, to strengthen and broaden the partnership between IPNLF and AP2HI.
- Cultivates and nurture relationships with government fishery managers;
- Develops monitoring and evaluation tools for project implementation;
- Conducts monitoring and evaluation for implemented projects;
- Reports on the result of project monitoring and evaluation;
- Supports budgeting and cost-controlling for project management;
- Represents IPNLF at national and international fora, acting as an ambassador for our Mission and work, and as a public spokesperson, where necessary;
- Assists in outreach to potential IPNLF members (associations and companies) in Southeast Asia.
- Develops communications materials, in collaboration with IPNLF Communications Manager, to tell the story of the 1x1 tuna fisheries (i.e. blogs, photos, videos, press releases).

**Desired expertise, skills and qualities, include:**

- Understanding of and a commitment to the IPNLF's mission.
- Bachelor degree with minimum 3 years relevant experiences in a similar organisation or a company involved in the tuna fisheries.
- A very good understanding of seafood supply chains, including knowledge of seafood traceability, especially in the tuna sector, is beneficial.
- A good understanding of tuna sustainability issues.
- Experience in project management and managing budgets.
- Excellent Bahasa Indonesia and English written and verbal communication skills, including ability to communicate with a range of audiences including: fishers; science; corporate; NGO and government partners.
- Additional language skills will be an added advantage.
- A positive attitude and superior inter-personal skills.
- Strong relationship management skills.
- Proven results from previous positions.
- An appreciation of and sensitivity to different cultures and norms.

- Computer literacy and willingness to use new IT tools.